

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN: L34300DL1991PLC044365

Registered Office: 806, Sidharth, 96, Nehru Place,

New Delhi – 110019, India; 011- 26444812

www.uniofficeautomation.com | investorqa@hcl.com

February 12, 2025

The Secretary
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400001

Ref: Scrip Code – 523519

Sub: Intimation under clause 29 (1) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Trade Closure period

Dear Sir(s),

Pursuant to Regulation 29 (1) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the exchange is hereby informed that the meeting of the Board of Directors of the Company is scheduled to be held on Friday, 14th February, 2025 at 3.30 p.m. to consider the un-audited results of the Company for the Quarter and half year ended on December 31, 2024.

Further in terms of 'Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading' for dealing in securities of the company, trading window closure period commenced w.e.f. 01-01-2025 and would end 48 hours after the results are made public i.e. on 14-02-2025.

Kindly take the same on your record.

For Universal Office Automation Limited


Naina Luthra

Company Secretary & Compliance Officer